



T14-N Fire Risk Assessment

Site	
Site Area or Location of Assessment	
Main Contractor	
Project Managers Name & Signature	
Assessors Name & Signature	
Date of Assessment	
Is there a displayed fire procedure for the area? (including escape route and assembly area)	

Questions to consider	Yes	No	Control Measures
Hazards:			
Fuel stored on site?			
Waste paper or other combustible material on site?			
Smoking?			
Chemicals?			
Electrical equipment?			
Ignition sources?			
How people may be harmed:			
Excessive distance (over 18m) to fire exit?			
Escape routes clear / unobstructed?			
Escape routes in good condition? (floors etc.)			
Fire doors easy to open? (no key etc.)			
Standard Control measures:			
Fire alarms installed and checked regularly?			
Fire drill carried out every 3 months?			
Fire extinguishers easily available?			
Fire extinguishers tested every 6 months?			
Is assembly point easily found?			
Emergency lighting?			
Smoke detectors working?			
Emergency signage installed and visible?			
Organisation:			
Is someone appointed to take charge in the event of a fire?			
Are adequate persons trained to use fire-fighting equipment?			

If a tick falls into a shaded box then controls must be implemented to adequately eliminate or reduce risk.

This assessment must be undertaken at a maximum frequency of 3 months and at any time when the site or office environment is changed.