



Emergency Action Card

Project:	Date:
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Designation	Contact Name	Contact Number
Emergency Controller		
Deputy Emerg. Cont.		
Project Manager		
Const. Manager		
Env. Coordinator		
HS&E Manager		
HS&E Coordinator		
HS&E Senior Officer		
CENVE Emerg. Cont.		
Equipment	Contact Name	Contact Number
Plant & Tools		
Appointed Person		
Mobile Cranes		
Appointed Person		
Tower Cranes		
Appointed Person		
Powered Access:		
Appointed Person		
Pumps:		
Appointed Person		
Transport:		
Appointed Person		
Maintenance:		
Appointed Person		

IN THE EVENT OF AN EMERGENCY

The Project Manager has appointed an Emergency Controller to take charge in the event of a serious incident and ensure the listed actions are undertaken.

Emergency Controller:

Deputy:.....

In the event of a serious incident, after the emergency services have been contacted, the emergency controller will contact the following:

Project Manager:.....

HS&E Manager:.....

HS&E Coordinator:.....

EMERGENCY PROCEDURES:

1. **Request Government Emergency Service by Dialling 999**
2. **State clearly which service is required, giving the address as:**

Site Address

3. **Inform Service of local directions or site entrance**
4. **Inform CENVE Emergency Controller**
5. **Inform security and deploy lookouts to direct in services**
6. **The First Aider is**
7. **Nearest hospital is**